

RANDOLPH EASTERN SCHOOL CORPORATION

*“We will inspire, instruct, and support our students
as they develop into responsible, productive citizens.”*

Office of the Superintendent

731 N Plum Street
Union City, IN 47930

REGULAR SESSION

THURSDAY, December 14, 2017, 5:00 PM

Board Room – Administrative Office

- I. Call to Order
- II. Approval of Agenda – Mrs. Smith or board members may ask for items to be added or deleted from the agenda.
- III. Patron Comments - Members of the public may make comments or ask to comment about agenda items.
- IV. Consent Agenda
 - a. Minutes – regular session on November 16, 2017
 - b. Donations - none
 - c. Maternity Leave – Mrs. Smith will request maternity for Lindsay Bruns starting approximately March 1, 2018.
 - d. Overnight field trips – Mrs. Smith will ask board permission for the following overnight/out-of-state field trips
 - i. FFA Leadership Development Workshop at Trafalgar on February 2, 2018 (Overnight)
 - ii. FFA Citrus Awards Trip to Louisville KY on February 15, 2018 (Overnight and Out-of-State)
 - iii. FCCLA State Leadership Conference at Purdue on March 8, 2018 (Overnight)
 - e. Personnel – Mrs. Smith will present the following personnel items for board approval:
 - i. Resignations
 1. Roberta Clevenger as cafeteria worker
 2. Deborah Mercer as NS Instructional Assistant
 3. Carl Rismiller as Transportation Director
 - ii. Employment
 1. Denise Byrum to replace Roberta Clevenger at NS Cafeteria
 2. Tim Welch to drive the MACC route

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V. Superintendent/Corporation Update

- a. Reports – Mrs. Smith will provide updates on each of the listed reports. Board members may make comments or ask questions as needed about each report.
 - i. Budget Target for November 2017
 - ii. Athletic Ledger
 - iii. Extracurricular Accounts
 - iv. Cafeteria Reports

VI. Other Business

- a. Rural and Low-Income School Grant – Mrs. Smith will be asking permission to submit this grant totaling \$16,419.75 to be used for random drug testing, Summer Tech Academy stipends, Tech Integration Specialist stipend, and Nearpod (Digital Citizenship) licensing for all teachers.
- b. Memorandum of Understanding with Tim Crawford for Fire and Rescue class – Mrs. Smith is asking permission to enter into an agreement with Tim Crawford to teach the Fire and Rescue class second semester. He would be compensated for two hours a day at \$20/hour to teach the class. Total compensation would total \$3,560 and an additional \$80 to work on teacher work days.
- c. Recommendation to award stipends – Mrs. Smith is recommending giving stipends equal to the amounts received by Effective/Highly Effective teachers to administrators and social worker. If approved, this will be paid from the General Fund.
- d. Recommendation to increase wages of 260-day non-certified employees – Mrs. Smith will ask board approval to increase wages by approximately 2% for those 260-day non-certified employees who have been employed since January 2017. Salary increases would begin in January 2018. Custodians – 2%, Director of Operations - \$48,450, Corporation Treasurer - \$45,396, Corporation Secretary - \$42,932, Director of Transportation - \$40,610, Technology Coordinator - \$45,096.
- e. Adoption of 2018-2019 School Calendar – Mrs. Smith will present a calendar for the 2018-2019 school year for board consideration.
- f. End-of-year Financial Resolutions – Mrs. Smith will present three resolutions for Board approval. These are addressed each December and these will finalize the 2017 budget year.
 - i. Resolution 8-2017: This resolution continues Capital Projects appropriations to 2018 for on-going projects.
 - ii. Resolution 9-2017: This allows the Corporation Treasurer to pay claims occurring from December 14, 2017 to December 31, 2017 so she can close out the 2017 payments.
 - iii. Resolution 10-2017: This is a resolution to complete year-end transfers of appropriations among line item accounts within individual funds as needed to close out the year.

g. Payment of Regular Claims and Payroll Claims

VII. Board Comments

VIII. Adjournment

The next regular School Board meeting is scheduled for Thursday, January 11, 2018. This will be the annual board reorganization meeting which must be held prior to January 15, 2018 by statute.

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