

# RANDOLPH EASTERN SCHOOL CORPORATION

**Lisa Smith, Superintendent of Schools**

731 North Plum Street  
Union City, IN 47390  
Phone 765.964.4994  
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## Donation Acceptance Form - Cash Gifts, Grants or Bequests

*The acceptance of these donations shall have prior approval by the Board of School Trustees per Board Policy 7230*

**Donated Item:** \_\_\_\_\_

**Date Received:** \_\_\_\_\_ **Item Value:** \_\_\_\_\_

**Received From:**

|                     |
|---------------------|
| _____               |
| <b>Name</b>         |
| _____               |
| <b>Address</b>      |
| _____               |
| <b>Phone Number</b> |

\_\_\_\_\_  
**Donation Received By** **Date**

\_\_\_\_\_  
**Administrator Signature** **Date**

\_\_\_\_\_  
**Superintendent Signature** **Date**

\_\_\_\_\_  
**Board Approval Date**

*Note: Cash donations that are Extra-Curricular in nature may be accounted for in the Extra-Curricular Account.  
Any Corporation donations shall be accounted for in the Corporation records.*